



Kathmandu Metropolitan City
Metropolitan Research Fellowship Program for Fiscal Year 2082/083

Evaluation Score Sheet

A. Applicant Information

Field	Details
Applicant Name	
Preferred Topic	
Proposal Defense Date	
Evaluator(s)	

B. Evaluation Framework

1. Research Design and Feasibility (40 Marks)

1.1 Subject Relevance and Prior Understanding (10 Marks); Score: _____/10

Assesses the applicant's understanding of the research subject and its relevance to the selected Topic.

1.2 Clarity of Research Objectives and Expected Outcomes (15 Marks); Score: _____/15

Evaluates clarity in research purpose, expected results, and anticipated impact.

1.3 Research Methodology (10 Marks); Score: _____/10

Assesses the use and suitability of quantitative, qualitative, or mixed research methods and research design.

1.4 Logical Structure and Time Feasibility (5 Marks); Score: _____/5

Evaluates logical flow of the proposal and its feasibility within the given time frame.

Subtotal (1): Research Design and Feasibility = _____/40

2. Significance of Expected Outcomes (30 Marks)

2.1 Policy and Implementation Relevance (15 Marks); Score: _____/15

Assesses the extent to which the research supports municipal policymaking and service delivery.

2.2 Innovation and Knowledge Contribution (10 Marks); Score: _____/10

Evaluates originality, innovation, or contribution to validating/improving existing concepts and practices.

2.3 Scholarly Support and Literature Review (5 Marks); Score: _____/5

Assesses the use of relevant academic sources and literature grounding.

Subtotal (2): Significance of Expected Outcomes = _____/30

3. Applicant Qualification and Experience (10 Marks)

3.1 Research Background and Publications (10 Marks); Score: _____/10

Evaluates previous research experience, publications, or academic contributions related to the proposed topic.

4. Presentation (20 Marks); Score: _____/20

Assesses overall quality of proposal presentation, structure, clarity, and articulation during evaluation or defense.

FINAL SCORE SUMMARY

Component	Score
Research Design & Feasibility	_____/40
Significance of Outcomes	_____/30
Applicant Qualification	_____/10
Presentation (Proposal Defense)	_____/20
Total Score	_____/100

Remarks: